

St Andrew's Church, Sandon
PCC Meeting Minutes
18th July 2024 at 7.30pm
in the St Andrew's Room



The Church of England
in Essex and East London
Diocese of Chelmsford

1. Opening prayers were led by Judy Cecil.
2. Present: Richard Cecil, Andy Horne, Christine Mennie, David Farrar, Cathie Horne, Judy Cecil and Nick Bobeldijk, till item 7.
Apologies for Absence: John Gruby, Alison Read, Janet Terry, Colin Bryan, James Colbeck.
3. Minutes of PCC Meeting of 10th June 2024: Proposed by Andy Horne, seconded by Christine Mennie and agreed by all.
4. Matters arising: Games afternoon/evening.
5. Notification of any other business: Sharon Hands grave.
6. Parish Council matters (James Colbeck). No report as James was not present.
7. Finance Report: Nick Reported that the Summer Fete made £1529 minus £179 expenses and that two notice accounts have been opened a 32-day and a 95-day for £10,000 each. There is £4500 left in the deposit account and £3000 in the current account. He noted that an anonymous donor has stopped paying £4788 annually including gift aid. No reason given.
 - a. Request for £94 for gas bottle for BBQ. Cedric Calmeyer donated a BBQ which is next to the shed. He has previously provided gas abut no longer. Cedric bought a gas cylinder for £94. Noted no authority to buy church open sign which PCC paid for, and again no authorisation for gas so David will speak to Cedric. Agreed Cedric is generous and we will pay. Proposed David, seconded Andy and agreed by all. **ACTION Nick to pay Cedric.**
 - b. Card reader update: after many chats/phone calls the CollecTin is still not working. Work in progress. Richard will inform Michelle Cottis at the Diocese.
 - c. Parish Giving scheme QR code card: It does seem to work as seen at Shenfield church. Visitors can take away code and pay later.
Suggest we invite payment at St Andrew's with QR code cards.
ACTION Andy to provide for each pew.
8. Worship Plans (Worship Planning Group) Next meeting 22nd July 9.15am.
 - a. Debrief June and July services. Generally supported. A few negative comments.
 - b. Tea on the Green 28th July. Hymns agreed. Awaiting Ian Mountford choosing readings. Alison will print 150 sheets and we will use hymn books. Cakes have been promised. Judy will buy some tray bakes. Christine will research words of introduction for the hymns. **ACTION Alison, Judy and Christine**
 - c. 12th August service 'Worship Together' DF, CM, RC, JC, AH, CH will discuss.
 - d. Autumn and Christmas: Richard led us through a list he had prepared.
1st Sundays Hugh Dibbens coming to lead communion and more. Flyer to be given out.
Plans for most services are in place
Richard will ask Bp Adam for Christmas morning or St Andrew's

Possibly Geoff Griggs to preach at 'Time to Remember'
Invite Scouts to Harvest and/or Remembrance and Crib service
Cheese and Wine to follow St Andrew's eve service
Carol Service – ask someone to lead. Invite school
Beer and Carols – who could be master of ceremonies
Crib service - Ask Caroline Harding to suggest an LLM to lead
Christmas – have Christmas morning communion hopefully, but no Midnight.
Christingle possibly in February **ACTION Wardens**

9. Fabric Report: **ACTIONS Richard and Andy**
- a. Cycle rack: Agreed we will raise money via sponsored bike ride. (£250ish). Who does it? Ask Cedric for suggestion and grant (maybe via friends)
 - b. Electrical check: On 25/3/24 Craig (Danbury Electrical) quoted £1190 +vat for check. Richard Cecil proposed, David Farrar seconded and all agreed to invite Danbury Electrical for September 2024.
 - c. BBQs: Suggested old BBQs are disposed of. All agreed.
 - d. Parish profile – Need this for prep to invite new minister. Description of parish and area and successes and challenges. Consulted congregation last time. Produce a draft. Maybe an away day congregation with friends with a facilitator. RC send previous profile for suggestions. **ACTION Richard**
 - e. Parish inspection. Revd Carolyn Tibbett is unwell, so inspection postponed.
10. Safeguarding Report: Nothing to report.
11. Churchwarden Report
- a. Fête: Excellent financial result as reported above. Good day of fellowship.
 - b. Prayer diary: Needs updating. Meeting with Cathie, Christine, Judy and possibly Liz, maybe on a Tuesday after service. **ACTION Cathie to arrange.**
 - c. Cremated remains area plaques: Andy Horne proposed, Judy Cecil seconded and all agreed that wording on plaques would only include name, date of birth and date of death, as from now 18th July 2024.
 - d. Candelabras: Andrew Harding noticed candelabra were not on show. Richard explained the safety issues. Andrew requested they go to Messing church. Richard Cecil proposed, David Farrar seconded and agreed by all
ACTION Richard will ask Andrew Harding to remove them.
12. Pastoral Care – please see below. Judy will get it going. David, Christine, Cathie, Andy, Judy, Richard and Alison to be part of the team. **ACTION Judy**
13. Health and Safety Co-ordinator: Postponed to next meeting.
14. Any Other Business
- Sharon Hands monument: PCC agreed to apply for a faculty for the monument to remain. Terry Brown had agreed to pay £311 and send off a previous faculty, but it did not happen. Richard Cecil proposed, David Farrar seconded and all agreed to apply for a faculty using PCC words as for the previous application. Terry Brown recently reiterated he had agreed to pay. **ACTION Judy** prepare an application
- PCC resolution: **The PCC will endorse the application for a faculty for the Sharon Hands memorial out of a love for the family and a recognition that any other action at this point would be insensitive and uncaring for the family. (If this was not a retrospective application, the PCC would oppose it.)**
The PCC notes that this does not set a precedent for future similar memorials,

and that it would oppose faculty applications of a similar nature, wishing to comply with the regulations set out in the Chelmsford Diocesan churchyard handbook.

Games evening: Agreed to offer opportunity for games after the food of soup and sandwich? This would be chess, scrabble, etc. **ACTION Judy speak to James**

Offers to lead prayers to begin next PCC meeting and suggest we end with the Grace. Andy will open in prayer.

15. Future PCC Meeting Dates (7:30 pm) in church
Monday 19th August 2024; Monday 23rd September 2024
16. Closing prayers – Christine Mennie

Pastoral Care

- Many people in St Andrew's and in Sandon care for each other in various ways. That is a lovely part of us being 'God's church' and being a loving and caring village community. As well as that I suggest we could offer more.
- A while ago we put together 'flocks' and 'shepherds' to keep in touch by phone/text/email when meeting together was difficult.
I suggest it would be good to establish something similar again so that members of the congregation, who cannot get to church often, can still feel included, (and people we know who would not count themselves 'part' of the church). Also, it would be good to offer a listening ear to anyone who wants to talk. Perhaps offer a contact phone number/email address.
- Some appropriate training will be arranged.
 - Listening well
 - Confidentiality
 - Caring for the carers

Hymns for Tea on the Green – 141, 146, 223, 692, 820, 190, 777. To Christine.